

# Green Campus Summit-2013



04-05 Apr 2013, Puducherry, India

## Template for abstract submission

### **Title of the paper**

**Author Name\***, **Author Name\*\***, (initials then surnames, separated by commas)

\*This is the first author's address, affiliation and email address

\*\*This is the second author's address, affiliation and email address

**Abstract:** no more than 500 words, specifying the aims of the work, the main results obtained, and the conclusions drawn

**Keywords:** Up to five keywords separated by; semi-colons

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## **Guidelines for the Preparation of the Paper**

Papers should be in Word format, including figures and tables. Research papers can be up to 4000 words in length. The Layout and Style to be followed in formatting the paper are as below:

**Title** 14pt. Times New Roman; bold

**Authors Name(s)** 10 pt.

**Address and Affiliation** 10 pt.

**Abstract** 12 pt.

**Keywords** 10 pt.

**Main Text** 12 pt., Spacing Single

**Headings** 12pt bold type, not indented.

**Sub-Headings** 12pt bold type, not indented

**Paragraphs** New paragraphs are not indented, but are preceded by a line of space.

**Figure/Table** Title 9 pt.

**Units of Measurement** SI system

**References** 12 pt; Harvard style

### **Submission Guidelines:**

Both abstract and full paper should be submitted by email to [gcs2013@greencampussummit.org](mailto:gcs2013@greencampussummit.org) before the deadline mentioned.

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## **Guidelines for Oral Presentation**

### **Equipments available in the Conference Hall**

#### **The Conference Hall will be equipped with:**

- Screen and LCD Projector
- PC-Based Computer workstation with CD-R Drive and USB Connection
- VGA Cable for presenting with your own Laptop

#### **Computer will be equipped as follows:**

- Window 7 Professional
- Microsoft Office 2010
- Adobe Acrobat PDF Reader 10
- After the session, all data in the system will be deleted permanently

**You may choose whether you would like to make your presentation with your own laptop, or with a PC in the session room.**

#### **(1) Make Presentation with Your Own Laptop**

- If you would like to use your own laptop, please come to your assigned venue at least 30 min prior to the start of your scheduled session, and inform an attendant that you will present with your own laptop.
- Be sure to bring the power cord and AC adapter as well.
- Please also bring your presentation data on media (USB or CD-ROM) as a backup just in case.
- When your turn comes, please ask the session room attendant to connect your laptop directly.

#### **(2) Make Presentation with PC in the Session Room**

- If you would like to use PC in the Session Room to make your presentation, your presentation files should be loaded into the PC prior to the scheduled time for your presentation.
- You are highly recommended to upload your presentation data in the morning of your presentation.
- We accept data from USB memory units or CD-ROM
- To easily identify your presentation file on the workstation, and to prevent any unforeseen confusion, please name your presentation with:
  1. Your assigned paper number
  2. GivenName\_FamilyNameEx: GCS-27-John\_David

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## Guidelines for Poster Presentation

### **How to Prepare Your Poster**

- Poster should be A1 in size (594mm×841mm).
- Poster should include your assigned paper number, title, the authors' name, affiliations, and the conference name.
- Please use letters large enough to be read from a distance of about 1-1.5 meters.
- The message should be self explanatory and understandable without any oral explanation.

**\* Please note you should bring a hard copy poster for display with you to the venue.**  
(GCS 2013 does not have any onsite poster printing services.)

### **Onsite Instructions**

- Poster Presentation Session will take place in the adjacent to the conference hall in the venue.
- Posters should be set up on the assigned board prior to the start of the conference on day-1.
- Poster number and pins will be available at the poster board.
- Presenting authors for posters should be available in the Poster Presentation Area during the discussion time.
- Posters should be dismantled by the authors at the end of day-2 after the conference concludes. If any posters remain after the designated time, it will be discarded by GCS2013.